

**BOARD OF EDUCATION MEETING  
DISTRICT OFFICE  
MONDAY, JULY 11, 2016  
7:00 PM**

**REGULAR MEETING MINUTES**

- 1. Call Meeting to Order** – The USD #357 Board of Education held a regular monthly meeting on Monday, July 11, 2016 at 7:00 p.m. in the District Office. Members present were Lynette Turney, Chad Johnson, John Murray, Debi Mansch, Jim Stambaugh and Stephanie Scott. Doug Zimmerman entered the meeting at 7:16 p.m. Others present were Dr. Jim Sutton, Becke Shivers, Troy Hertel, Brandon Brungardt, Jacob Mansch, Tara Golden, Judy Happy, Morey Balzer and Brad Haas.
- 2. Additions to Agenda**
  - A. Change the grade on the out-of-district student application from 11<sup>th</sup> to 10<sup>th</sup>.
  - B. Move Consent Item W. – Nepotism Policy to Action Item K.
- 3. Approval of Agenda** – Debi Mansch made a motion to approve the agenda as amended. John Murray seconded. Carried 6-0.
- 4. Audience with the Public** – There was no audience with the public.
- 5. Organization of Board**
  - A. Elect a President for FY 17 – John Murray nominated Stephanie Scott as Board President. Jim Stambaugh seconded. Carried 5-1 with Debi Mansch opposed.
  - B. Elect a Vice-President for FY 17 – Stephanie Scott nominated Lynette Turney as Vice-President. John Murray seconded. Carried 5-1 with Debi Mansch opposed.
- 6. Consent Items** – Jim Stambaugh made a motion to approve Consent Items A.-EE. John Murray seconded. Carried 6-0.
  - A. Approval of Minutes of Previous Meeting
  - B. Approval of Expenditures (\$1,581,605.14)
  - C. Approve Early Payment of Claims Resolution
  - D. Approve Valley State Bank of Belle Plaine as the Official Depository
  - E. Approve GAAP Waiver
  - F. Appoint James Sutton as Federal Project Representative
  - G. Appoint Becke Shivers as KPERS Representative and James Sutton as additional signer
  - H. Appoint Becke Shivers as Food Service Representative
  - I. Appoint James Sutton as Hearing Officer for Food Service Program
  - J. Appoint the three building principals as Truant Officers
  - K. Appoint Middle School Principal as McKinney Act/Homeless Liaison
  - L. Appoint James Sutton and Becke Shivers to sign checks for Superintendent's Petty Cash Fund
  - M. Appoint Becke Shivers as Custodian of Records
  - N. Appoint James Sutton as Freedom of Information Officer
  - O. Approve Treasurer, Clerk and Board President to move interest on Idle Funds to General Fund
  - P. Appoint Becke Shivers as BOE Clerk
  - Q. Appoint Midge Simmons as Deputy Clerk
  - R. Appoint Mary Hunt as BOE Treasurer
  - S. Set Bond for Board Treasurer at \$25,000 for Fiscal Year 2017
  - T. Adopt Belle Plaine Newspaper as the Official School Newspaper
  - U. Authorize Belle Plaine Elementary School Activity Fund, Belle Plaine Middle School Activity Fund and Belle Plaine High School Activity Fund

- V. Rescind policy actions made in 2015-2016 school year
- W. Adopt all current policies for 2016-17
- X. Waive the reading of BOE Minutes unless requested
- Y. Adopt 1116 hour calendar
- Z. Adopt 21 hours for Inclement Weather Days
- AA. Appoint Judy Happy as Compliance Coordinator for federal anti-discrimination laws
- BB. Approve Mileage Reimbursement at state recommended \$0.54 per mile
- CC. Set Petty Cash Limits at \$1500 for Central Office and \$500 for each building
- DD. Pass Resolution for Destruction of Records
- EE. Approve July 1 Unencumbered Cash Balance Report

**7. Reports**

- A. Administrator Reports
- B. Board Member Reports

**8. Discussion Items**

- A. Stadium ADA Accessibility
- B. Bond Project Update

**9. Action Items – Doug Zimmerman made a motion to approve Action Items A-D, Board Committee Memberships and Representatives. Debi Mansch seconded. Carried 7-0.**

**A. Committee Memberships**

**Facilities Committee**

- 1. Dr. Sutton
- 2. Marion Burden
- 3. Doug Zimmerman
- 4. Chad Johnson
- 5. Jim Stambaugh

**Policy Committee**

- 1. Dr. Sutton
- 2. Becke Shivers
- 3. Lynette Turney
- 4. Jim Stambaugh
- 5. Debi Mansch

**Negotiations Committee**

- 1. Dr. Sutton
- 2. Stephanie Scott
- 3. John Murray
- 4. Chad Johnson

**Technology Committee**

- 1. Dr. Sutton
- 2. Tara Golden
- 3. Chad Johnson
- 4. Stephanie Scott

**Bond Project Committee**

- 1. Dr. Sutton
- 2. Marion Burden
- 3. Jim Stambaugh
- 4. Debi Mansch
- 5. Doug Zimmerman

**B. Representative on the District 619 Special Education Board**

- 1. Lynette Turney
- 2. Debi Mansch, alternate

**C. Appointment to SCKESC Board of Directors**

- 1. Debi Mansch
- 2. Lynette Turney, alternate

**D. Appointment to KASB Governmental Relations**

1. John Murray
2. Debi Mansch, alternate

**E. BOE Meeting Schedule** – Lynette Turney made a motion to adopt the regular board meeting schedule as listed and to change the start time to **6:30 pm** for all months. John Murray seconded. Carried 7-0.

<b>July 11, 2016</b>	<b>January 9, 2017</b>
<b>August 8, 2016</b>	<b>February 13, 2017</b>
<b>September 12, 2016</b>	<b>March 13, 2017</b>
<b>October 10, 2016</b>	<b>April 10, 2017</b>
<b>November 14, 2016</b>	<b>May 8, 2017</b>
<b>December 12, 2016</b>	<b>June 12, 2017</b>

- F. Approve MS, HS and Dynamic Learning Center Virtual Student Handbooks** – Jim Stambaugh made a motion to approve the Middle School, High School and Dynamic Learning Center student handbooks pending the change in the language regarding the smoking policy that was listed in the Dynamic Learning Center handbook. Doug Zimmerman seconded. Carried 7-0.
- G. Out-of-District Applications** - John Murray made a motion to approve the out-of-district student application as presented. Jim Stambaugh seconded. Carried 7-0.
- H. Classified Wage Increase** – Debi Mansch made a motion to approve a classified wage increase. John Murray seconded. Carried 7-0.
- I. Reimburse Dr. Sutton for Travel Expenses** – Debi Mansch made a motion to approve reimbursement to Dr. Sutton for the 4.5 days worked and mileage expenses incurred prior to the start of his contract. John Murray seconded. Carried 7-0.
- J. Contracts, Assignments, and Resignations** – Lynette Turney made a motion to offer a Transportation Director work agreement to Tammy Ray at an hourly rate of \$15.50. Jim Stambaugh seconded. Carried 7-0.
- K. Adopt all current policies for 2016-17** – Debi Mansch made a motion to adopt all current policies with the exception of GACCA – Nepotism Policy. Lynette Turney seconded. Carried 7-0.

**10. Executive Sessions**

- A. Personnel** – At 9:01 Lynette Turney made a motion to go into executive session for 20 minutes to discuss matters related to personnel with Dr. Sutton and Judy Happy. Doug Zimmerman seconded. Carried 7-0.  
The board was in open session at 9:21.  
At 9:22 Lynette Turney made a motion to return to executive session to discuss matters related to personnel with Dr. Sutton and Judy Happy. Doug Zimmerman seconded. Carried 7-0.  
The board was in open session at 9:27.

- 11. Adjourn** – At 9:29, there was no further business. President Stephanie Scott adjourned the meeting.